Meeting of Coordinating Committee
23 Sep 2020

17 CEST (Europe) / 16 BST (UK) / 11 EDT (NY) / 10 CDT (Mexico) / 11 GMT (Chile) / 20:30 IST (India) / 8:00 PDT (WA, USA) / 12:00(PM) GMT (Sao Paulo/Brazil)

Teleconference

NOTES

Participants: Sven Andreasson, Gallus Bischof, Pablo Norambuena, Jeremy Bray, Jennifer McNeely, Malu Formigoni, Amy O'Donnell, Dorothy Newbury-Birch, Antoni Gual, Marcela Tiburcio, Lidia Segura and Ariadna Sánchez.

Excused: Dag Rekve, Katharine Bradley, Erica Hilario, Zarnie Khadjesari, Erica Hilario, Abhijit Nadkarni and Joan Colom.

1. **Opening**

   SA welcomes everyone.

   LS excuses Joan since he had to attend to an important meeting of the Department and also Dag for family matters. She did not hear from Zarnie and Abbi.

2. **Approval of new members**

   LS informs 29 petitions were received and after reviewing all, there is one case with doubts since his interest are related to anti-alcohol activism. AO suggest to clarify him Inebria is not related to alcohol abstinence. SA suggests communicating with him again asking clarification about his interest and why he wants to be a member of Inebria. LS agrees and commits on writing some guidelines on how to proceed with these cases.

   Everyone agree on approving the rest of the petitions.

3. **2020 Virtual meetings**

   a. **Scientific sessions (International – Latina)**

      LS informs everything is ready but informs not all presenters send their bios and slides. JM informs she will send her slides at the end of the day. LS clarify all presenters have to share their own slides during the call.

AS informs 141 registered for the webinar and 90 for the AGM.

LS informs also the Zoom will incorporate a poll and a survey. LS suggests creating a WhatsApp group just in case to communicate in case of any issue happens (presidents and the Secretariat). SA, MF and DN agree.

On the Latina webinar, PN explains the webinar is focused on the SBI in Latin America and it will take place on Friday 25th. The event will be in Spanish, free of charge and open to anyone with interest. He explains the program. They have the support of PAHO and its webex will be used for the meeting. PN reports 350 registered for the event. He informs they asked the speakers to add a slide with their COI information.

LS comments it would be a good idea to invite the attendees to become a members. They agree Malu and Toni will encourage them during the conference and t LS and PN will follow it after the conference.

LS reminds that the event will be recorded and upload them after at the website. PN clarifies that the link will be the same for presenters and attendees.

b. **Technical issues and costs**

No issues.

4. **AGM**

a. **President, secretary and treasurer report**

SA comments the need to explain the issue about postponing the election committee and the nomination system. SA informs he wrote an email to Dot and Malu explaining the background of these decisions since they will be the responsible to explain it. DN informs they agreed she will chair the meeting. GB comments he is pending to receive something to present on the treasurer report.

They agree on contacting Abhi since they did not heard from him on his will to join the conference and the AGM and explain how the plans for the Goa conference are.

LS shares the slides of the Secretariat report. LS explains briefly all topics that will be presented at the AGM. She highlights even though the membership numbers always increase there is a low number of active members and explains how difficult is to follow the membership activity (if they receive the e-mails, if they change their job, if they leave, etc). DN suggests creating a sub-group to solve come up with ideas to solve it. JB suggests to ask people to renew once in a year and confirm their interest.

GB warns that this system may lead to an unappropriated loss of members and suggests sending an e-mail asking the member for their permission to keep the e-mail every 3 years.

LS informs that all this has been done in the past, as well the creation of the private area in the website, and did not work either. SA suggests that the CC could decide on that.

AS explains briefly the treasurer report. GB comments that all makes sense. LS comments that Inebria was supposed to pay 10.000$ for the scholarships and this money will be used next year.

b. Election committee and nominations system

Explained before.

c. Revision of statutes

SA explain that it was agreed to include the election committee and the nomination system in the statues since this year they were postponed.

In this context, SA informs that Joan suggested to include in the statues two representatives of the Catalan government in the CC and someone of the Latina network so it came to an expansion of the CC members.

5. 2021 conference and onwards

No comments since AN could not join the meeting.

6. SIG developments

a. Thematic meetings

SA comments that virtual meeting are is an important positive development to the additional physical meeting and could open up possibilities to arrange thematic meetings from the SIG. Dot agree that on-line meetings are much easier to everyone else to join. TG suggests that these meetings should be arranged by the SIG's taking the lead with the support of the Secretariat.

AO reports on the implementation outcome SIG they want to organize a workshop in some point in the future to talk about a review of reviews of existing literature. She suggests this can be on the thematic meetings around the implementation of BI and how we move that forward.

7. Buddy scheme

LS informs all information has been uploaded in the website but not disseminated yet. After the AGM, the idea is to promote this.

8. **Secretariat matters**
    a. **Bank authorization and signature form**

        LS comments it is not clear yet how Inebria should proceed with the signatures and the document of every AGM. TG comments that normally the secretary and the president should sign the notes.

        This is still uncertain and from now on all documents will be signed.

9. **AOB**

    AS clarifies that the link for presenters and attendees is not the same. DN ask the link again and AS will send it.