

Annual General Meeting Lisbon, 26th September 2006

Minutes

1. Minutes of the Annual General meeting Muenster 2005

Matters arising from the minutes
Acceptance of the minutes

No matters arised from the minutes and the minutes were accepted by the members.

2. President's report (Peter Anderson)

Review of the objectives of the network.

Announcement that Mr. Dag Rekve from WHO will take over the responsibilities in representing WHO after Dr. Obot left the institution. The network wants to acknowledge the great work done by Dr. Obot during the preparation of its constitution.

Due to the short period since the official constitution of the network, it is suggested that the rotation mechanism established in the statues and nomination of members (*Article 15: 1. Members of the Co-ordinating Committee will hold office for a period of three years, without prejudicing their possibilities of re-election, and with the partial renewal of up to 3 members each year*) will be established next year.

Official constitution as INEBRIA association under the Catalan Law on 9th May 2006

3. Secretary's report (Lidia Segura)

Staff

The staff devoted to secretariat activities was introduced: Claudia and Lidia.

New members

Admission of 24 new members and presentation of the updated list of members (71 members)

Collaboration accord:

Update on the drafted collaboration accord between the department of health and the INEBRIA association with the aim of promoting brief interventions in alcohol problems at international level. Discussion on the content (juridical

wording) and some amendments raised. It is accepted to accept the final wording proposed by the Catalan Government.

Website:

Update on the website development: agreement on a new section called members section with an updated list of members, direct access to WHO-PHASEIV website.

Regarding the contents of the web, there is a need for a proactive work from the Inebria Secretariat but help of all members was also requested.

Financial report Treasurer: Mr. Ralf Demmel- absent

The financial figures of the Muenster Conference:

- Expenditure: 3.689,91 EUR
- Remaining: 1.118,99 EUR

Bank account remains in Muestner close to the treasurer.

It is decided:

- local meetings have to be self-financed.
- any profit from conferences have to be transferred to the inebria bank account.
- any deficit will have to be covered by local organizers
- the financial report has to be public to members.
- facilitate to participants the payment of fee to avoid bank transfer costs
- fees waived for:
 - Administrative people from INEBRIA secretariat and people from the Government of Catalonia
 - President
 - Secretary
 - Local organisers at own decision and if no deficit

4. INEBRIA Constitution

Official constitution as INEBRIA association under the Catalan Law on 9th May 2006

5. Plans for annual meeting 2007 and future meetings

Dr. Leo Pas introduced the plans for the meeting in Brussels on 19-20, November 2007. There will be a VAD satellite meeting to support policy activities and to establish a train-the-trainer activity before or after the conference. There is an opportunity to involve the EC. A closing panel debate could be convened between local politics.

On the promotion of Inebria and inebria conferences, it was decided that local people have to mobilize at local level and according to their needs and targeted promotion has to be done (only to interested people). It is proposed to set up a database on articles published on the topic and collection of the e-mail addresses of its authors.

It was also agreed:

- Meeting duration extended to 2.5 days
- Organization of parallel sessions to promote networking
- conferences can address special topics but thematic conferences are not recommended. A thematic day is accepted but meetings have to be open to professionals' proposals. Thematic meetings can be planned outside the conference.
- the need of proactive promotion of the conference and the network
- that networking during the conference and between conferences has to be promoted
- policy level can be addressed but the conference is aimed mainly at professionals and experts participation.

Conference for 2008 is proposed in Brazil

6. Any other business

The possibility of launching an official journal was proposed promote the work that is being developed around the world on EIBI.

A web-based (online) journal with 3 or 4 numbers a year was suggested.

Dr. Gual took over the responsibility of coordinating the process and developing a concrete proposal to be approved during the next conference. Sharing and sending comments to him by e-mail was strongly recommended.

Flyer on the network and the next Conference will be distributed during the BtG Conference in Helsinki (Nov 2006).