



# Annual General Meeting

Friday, 15<sup>th</sup> of September at 12:30PM

Venue: room 905 at the Kimmel Center

- Welcome
- Review of notes and matters arising of the AGM meeting in Lausanne 2016
- President's report
- **Secretary's and treasurer's report**
- Update on INEBRIA vested interest policies
- Election of office-bearers in 2017
- Special Interest groups
- ICARA report
- Plans for 2018 and onwards
  - Conference in Chile
  - Thematic meeting
- Any other business



# Secretary's Report

- Support to the CC
  - Meetings
- Membership management
  - Approval of new members
- Support to communication
  - Website
    - Private area for members
    - Indexed Bibliography
    - Inebria Latina
  - Google group
- Treasury
  - Scholarships
- Support to the organization of Inebria activities

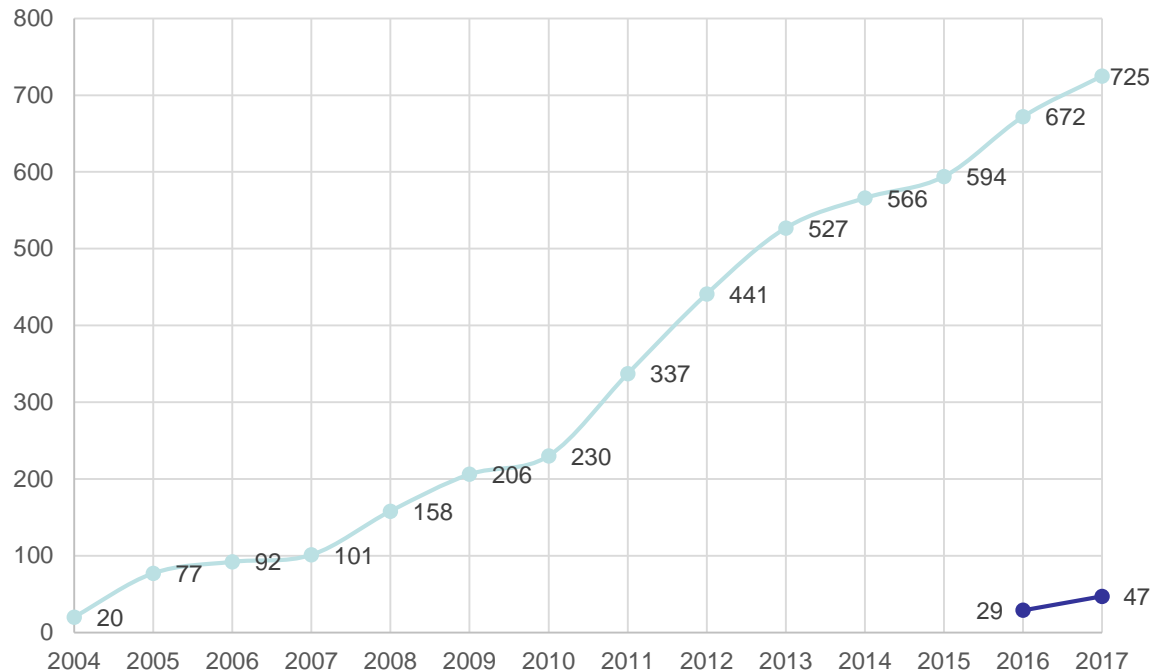


# Support to the CC and coordination

- Regular coordination President-Secretariat
- Regular coordination with conference organizers
- 3 meetings through teleconference
  - Third Thursday (December, March and June)
- 1 meetings on site:
  - Meeting the day before the Conference (on site)
    - Next meeting December 2017



# Membership management



- **725 members (14 approved this last CC meeting)**
- **47 active members in the Inebria website**



## Website

- Regularly updated with news and announcement
- **Member zone**
  - Have access to “private” documents
  - Member able to edit information, change and recover password
  - Secretariat being updated about the member’s information (contact details, work field, etc)
- 47 people activated their account (edit their information and/or change the password)



# Membership form

- **Additional requirements introduced**
  - Interest
  - Inebria position statement
  - COI
  
- **Certificate no relation with the alcohol industry is now a condition sine qua non to become a member**

\*What is your interest in brief intervention for alcohol, tobacco, or other drugs or addictive behaviours? (responding affirmatively to one or more of the below options is required)

I conduct/have conducted research and/or published data on brief intervention for alcohol, tobacco, or other drugs or addictive behaviours.

I study/have studied about brief intervention for alcohol, tobacco, or other drugs or addictive behaviours.

I am interested in individual interventions and treatments to address alcohol, tobacco and other drug-related harms and addictive behaviours.

I train people in interventions and treatments to address alcohol, tobacco and other drug-related harms and addictive behaviours.

I work on the practice, implementation and/or dissemination of interventions and treatments to address alcohol, tobacco and other drug-related harms and addictive behaviours.

Other (describe:  )

\*I certify that I am not an employee of the alcohol beverage industry.  Yes

Please read carefully the [INEBRIA position statement on the alcohol industry](#) and reply to the following question:

\* Do you endorse the INEBRIA position on the alcohol industry? YES  NO

(There is no requirement for you to do so to join INEBRIA).

\* Mandatory Thank you.

Send

No membership fee

Membership is open:

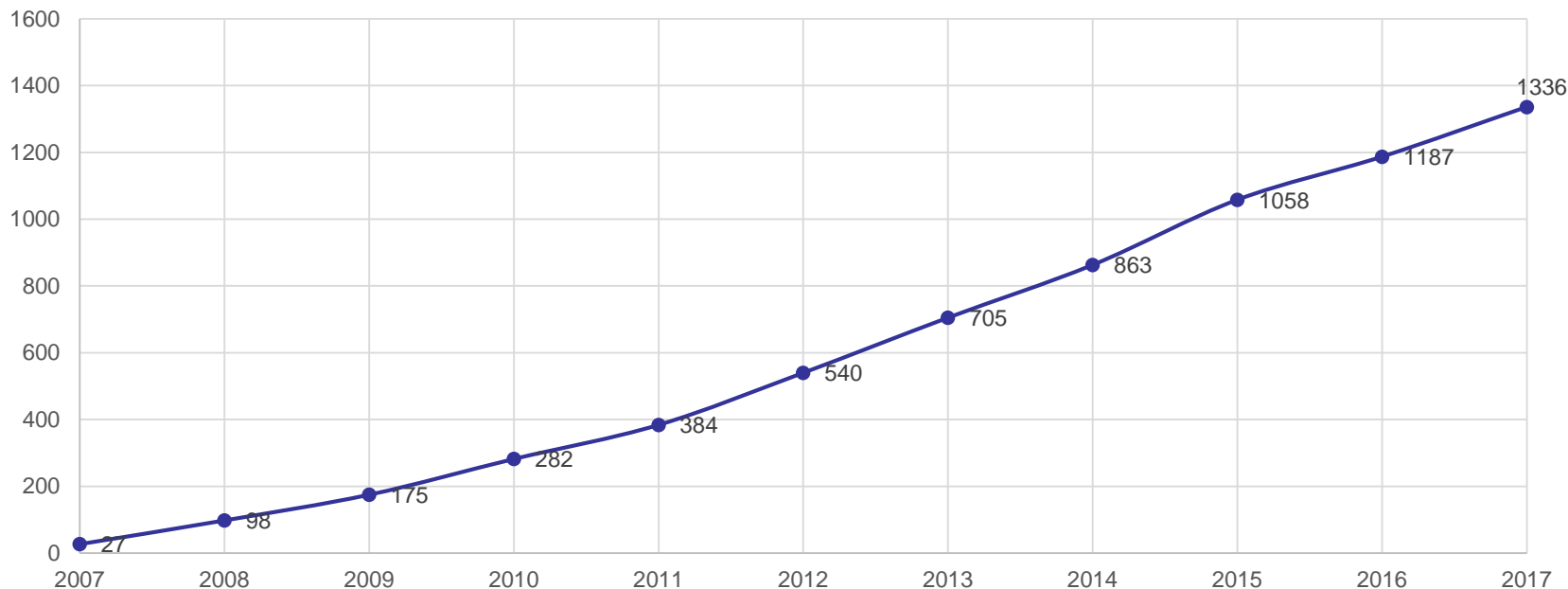
1. To any individual with demonstrated experience in the area of brief interventions for alcohol problems, either from undertaking research or having implemented interventions in one or more settings.
2. To any individual with a bona fide and active interest in conducting research on or implementing in practice alcohol brief interventions.
3. To individuals (not institutions) although individuals may be recognised as representing their institution's interest in alcohol brief interventions.

If you need more information please contact us: [inebria@gencat.cat](mailto:inebria@gencat.cat)



# Website: Indexed Bibliography

Articles INEBRIA: 1336 by September 2017



Articles growth by year

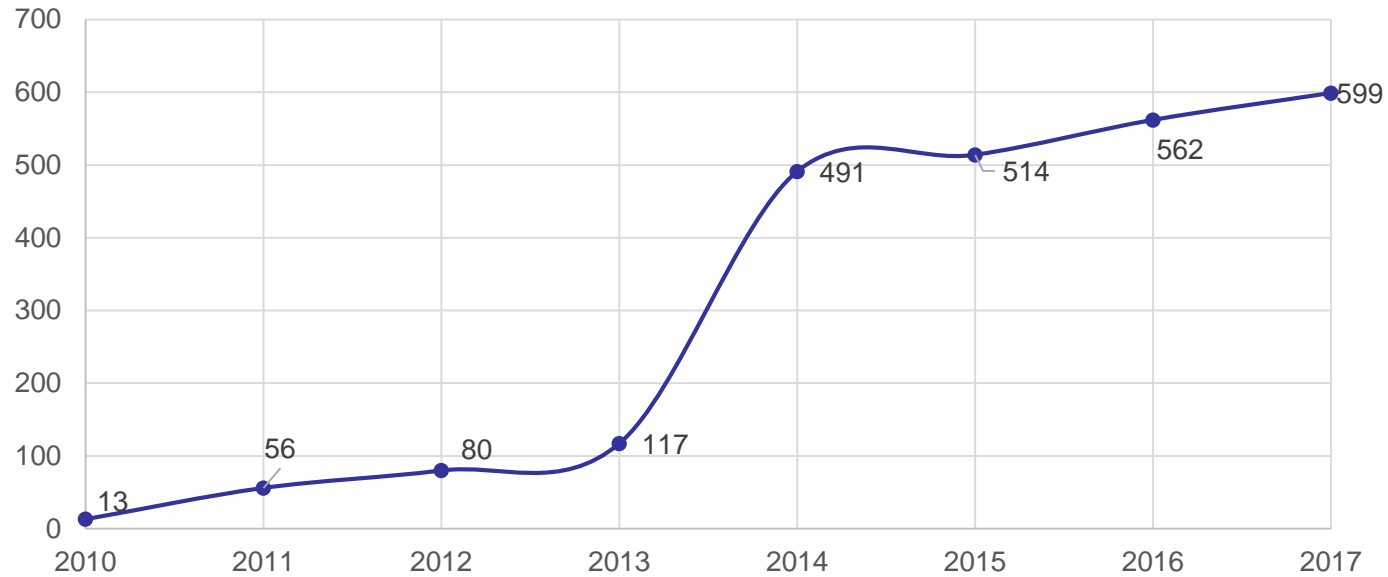


# Communication: Google group

Google grupos

EBf INEBRIA group

Joining the Inebria Group in Google Groups. Invitations were sent but if you did not received them, please ask authorization to join by searching the group in the [google groups site](#).



599 members



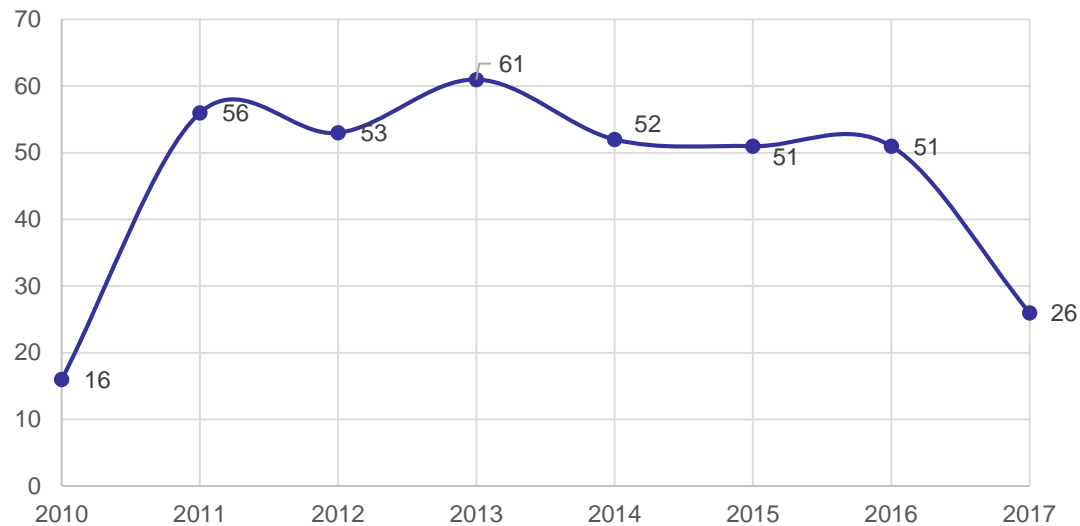


# Communication: Google group

Topics 2017: 26

Comments 2017: 64

Activity by year



## Topics most commented:

- Rethinking brief interventions for alcohol in general practice by Richard Saitz. 22 comments by 9 authors
- Rethinking brief interventions for alcohol Adrian Brown. 5 comments by 3 authors



# INEBRIA thematic meeting

- **6<sup>th</sup> April 2017, Bangalore (India) “Screening and Brief Interventions (SBI) for Alcohol problems”**
  - Two CC members and 50 local participants
  - Also access on streaming ( “zoom” system)
  - Program and presentations available at INEBRIA website  
<http://inebria.net/meetings-and-activities/thematic-conference/thematic-meeting-in-bangalore-india-6th-april-2017/>



# Treasurer's Report 2017

## GENCAT CONTRIBUTION 2017

### Secretary:

-Updating website and editing tasks 15 days/year * 104 € =	1,560,00 €
-1 Technical officer: 25 days/year * 180,88 € =	4.522,00 €
-Administrative officer: 35 days/year * 101,71 € =	3.559,85 €
-Director dedication	3.000,00 €
<b>Total:</b>	<b>12.641,85 €</b>



# Treasurer's Report 2017

## ECONOMIC BALANCE 2017

INCOME			EXPENSES		
Date	Concept	€	Date	Concept	€
Previous		8.457,56	31/01/2017	Expenses current mail 2017	0,5
07/02/2017	Atlanta	22.675,77	13/02/2017	New website programming	127,2
11/05/2017	Lausanne	1.440,49	23/02/2017	change in the website ownership .net	64,45
			23/02/2017	Renew the domain inebria.net	135,84
			31/03/2017	Expenses current mail 2017	0,5
			01/04/2017	Maintenance Fee 2017	12
			30/04/2017	Expenses current mail 2017	0,5
			30/06/2017	Expenses current mail 2017	0,5
			01/07/2017	Maintenance Fee 2017	12
			31/07/2017	Expenses Current mail. 2017	0,5
			10/08/2017	Transfer Atlanta	6021,26
			30/08/2017	Transfer Teeside	433,89
				Scholarships	6.929,6
			31/08/2017	Expenses Current mail. 2017	0,5
TOTAL		32.573,82	TOTAL		13.739,24 €
FINAL BALANCE					18.834,58 €



# Scholarships

- 5 scholarships: **1500\$** (to cover travel costs) +registration fee (**350\$**) for each awarded
- Criteria:
  - from countries included in the LMI countries
  - Member of Inebria
- Forms reviewed independently by 3 members of the Coordinating Committee: Sven Andreasson, Niamh Fitzgerald and Lidia Segura.
- 14 forms received (from 7 different countries). Just 7 forms were valid
- Awarded: Sara Pinto Barbosa, Nathália Munck Machado, Vanesa Luna Cañas, Erica Cruvinel and Malu Formigoni
- Scholarship agreement to sign!

## Scholarship agreement

I, \_\_\_\_\_ accept the award from INEBRIA of a 1.500\$ scholarship to support my participation in the 14<sup>th</sup> INEBRIA Conference, which will take place in New York (USA) September 13-15, 2017.

Specifically, I am committed to the following conditions:

- To spend the scholarship money awarded to me by INEBRIA exclusively on the following:
  - To cover the cost of travelling to New York, in the period between 13<sup>th</sup> September 2017 and 15<sup>th</sup> September 2017\*.
  - To book and pay for any type of accommodation (hotel, hostel, Airbnb...) between 13<sup>th</sup> September 2017 and 15<sup>th</sup> September 2017\*\*.
- To facilitate my complete bank account information in order for INEBRIA to transfer the amount of money:
  - Account number: \_\_\_\_\_
  - Name of the Bank: \_\_\_\_\_
  - Address of the Bank: \_\_\_\_\_
  - Account nr: \_\_\_\_\_
  - IBAN nr: \_\_\_\_\_
  - SWIFT: \_\_\_\_\_
- To send the original receipts to INEBRIA once finished the conference with no exceptions\*\*. The original receipts should be sent to the following address:
 

INEBRIA - Anadine Sánchez  
Program on Substance Abuse  
Public Health Agency of Catalonia  
C/Roc Boronat 81-95,  
08035, Barcelona (Spain).
- In the case of not being able to travel in the end to the conference, to return the total amount (minus any bank transfer costs) to the INEBRIA account, with the exception of being prevented from travelling by reasons of force majeure (in which case no return of funds will be required).
- To write a short report (2-3 pages), to be sent by the end of October, on the knowledge or contacts gained through attendance at the conference.
- To notify the INEBRIA Secretariat in advance of any deviation from any of the commitments described and agreed here.

\*INEBRIA will not cover any costs above the agreed sum of the award.

\*\*Original invoices will have to be sent to INEBRIA even if the sum of the costs are superior to the amount granted.

The INEBRIA Secretariat, represented here by **Lidia Segura Garcia**, acknowledges that \_\_\_\_\_ **has been awarded** an amount of up to 1.500\$ and commits to the following:

- To register him/her and cover the registration fee for the 14<sup>th</sup> INEBRIA Conference.
- To transfer the total amount of 1.500\$ to the awarded mentioned previously before July 15.

By signing below, both parts confirm that have read and fully agree with all the scholarship agreement terms described above.

☒	For the awarded candidate	For INEBRIA
	Signed _____	Signed _____
	Name: _____	Name and position <b>Lidia Segura Garcia, Inebria secretary</b>
	Date _____	Date _____

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\*\*Original invoices will have to be sent to INEBRIA even if the sum of the costs are superior to the amount granted.



# Taxes obligations

- Due to the gains from the conferences, we are obliged to register and pay the economic activities tax (IAE)
- Declare our economic activity before the end of 2017
- 25% of our benefits
- Budget tax advisor:
  - Management of Inebria registration to economic activities tax and tax obligations → 90 €
  - Manage the accounting and calculation, preparation and presentation of corporate income tax → 300 € per year



# Secretariat

**Joan Colom**

**Lidia Segura**

**Ariadna Sánchez**

**Program on Substance Abuse**

**Department of Health**

**Government of Catalonia**

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