

**Meeting of Coordinating Committee
Liberty Hotel, Boston
Acorn breakout room**

Wednesday, 21th September 2011, 6.15-7.30pm

NOTES

Present: Nick Heather (Chair); Lidia Segura (Notes); Jim McCambridge; Rich Saitz; Amy Alawad; Paul Seale; Niamh Fitzgerald; Telmo Ronzani.

1. Welcome and apologies

Nick Heather welcomed everybody.

Maristela Monteiro, Toni Gual, Dag Rekke and Erikson Furtado apologized.

Rich Saitz, Amy Alawad and Paul Seale participated as local organizers, Niamh Fitzgerald as co-opted member and Telmo Ronzani participated as an observer on behalf of Inebria Latina.

2. Notes of previous meeting by teleconference, 26-7-2011 were accepted as a true record. No matters arising

3. President's report

- Change to Aims and Objectives
- Change to INEBRIAD

Nick Heather explains the general contents of his presentation (see President's report file attached). There is agreement on the two motions on changes to Aims and Objectives and for an expansion to other substances to be presented during the AGM according to the terms described in the attached documents.

4. Report of the Treasurer and the Secretariat

Lidia Segura explained the main elements of the presentation (see Secretariat's and Treasurer's report attached). Generally the best way to motivate members to join the google group is discussed. It is agreed to approve on-site memberships and also that membership to the google group will only be available for those previously registered in the network.

5. Boston Conference

Richard Saitz explains that there is not expected to be a profit from the Boston Conference. Figures have been tight until the last minute, even the social part and the lunches were compromised until the last minute. He adds that there are 230 registered participants, more or less, from 20 different countries and that 110 abstracts and a total of 52 oral symposiums have been presented. He emphasized that due to the financing and sponsorship the pre-conference was a highly visible conference itself and that it is important for future conferences that a differentiated fee is well established to avoid problems. A total of 19 people just registered for one day.

He adds that they will test two different new types of discussion sessions. One structured to discuss on research proposals presented by participants in advance and a second one totally open for discussion.

6. Rotation of CC members

Nick Heather explains that in previous discussions it was agreed that Preben Bendtsen and Erikson Furtado would not seek re-election and that Rich and Niamh would be proposed, and it is agreed that some of the cc members should nominate them and second them. There is no plan if other nominations occur from the floor. Only members' votes will be valid. Jim volunteers to count the votes.

7. Plans for 2012 conference in Barcelona

Joan Colom explains that a main space has been pre-booked, that the organization will be done in collaboration with the Catalan societies of family physicians and nurses and the Odhin project and that there will be a pre-conference aimed at training the members of the Catalan national network of referents on alcohol. He adds that among the main topics he proposes: motivational aspects of EIBI, EIBI from a public health perspective, EIBI on other drugs and how to prepare a grant for an EIBI international research project.

8. Expansion strategy

Jim McCambridge summarizes the main elements of the expansion document prepared in advance with the contributions by e-mail of all CC members. Nick Heather refers to the last proposal sent by Maristela Monteiro to include in it the potential use of new technologies and social networks like Facebook and Twitter. He also comments on the importance of adding in the document more references to languages other than English. Nick emphasizes that all CC members should represent the network but also have a defined role and responsibility.

Jim McCambridge agrees to add the IT elements at point 5, the languages at point 7 and thus finalize this document. He says that points numbered 1 to 5 can be obtained in the next 6 months. He also says that someone has to take the leadership on point 6 regarding Conferences.

It is agreed that:

- CC will take the leadership of the process as a whole.
- Jim will liaise with CC members and others to agree specific roles. Other members, if any are identified, can also have responsibilities and may be designated as co-opted members of the CC.
- Working groups of two or three members may be set up.
- CC and co-opted members will meet at least every three months and whenever is required by Skype. Natural opportunities to meet will be also used whenever possible.
- The expansion process has to be done step-by-step.

- Google group and communication with members – Niamh Fitzgerald
- Feasibility and advantages of creating other regional networks (Inebria Latina, etc)
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It is agreed that Telmo will liaise with Erikson and Maristela and make a proposal on the continuity of Inebria Latina including the updating of members. The Secretariat proposes to take care of the website to facilitate their work and allow the colleagues to focus on the contents.

Nick Heather comments on the possibility of this conference becoming a seed for a USA INEBRIA branch. Richard Saitz agrees to discuss on this later on but comments that he has some hesitation because he sees INEBRIA as a chance to exchange experiences with others outside the USA.

- Plans for other meetings, including thematic meetings

Niamh comments that she is working on a preparation of a meeting and would like to have the endorsement of INEBRIA. She will explain more later on. Nick Heather comments that he would like to see this more often.

- 2013 and subsequent conferences

Nick Heather explains that we should learn from the failures we had this year. It is agreed that the best thing is to take decisions two years in advance and that the leader of the local organizing committee should be someone already committed to the network. Several options are discussed. Conference: Australia and NZ proposed by Lidia, India (Goa) proposed by Jim, Eastern Europe proposed by Joan, Baltic republics, etc. It is agreed that it is important to have a decision by April at the very latest.

- E-journal and other publications

Richard Saitz comments that authors will be requested to submit papers to the journal Addiction Science & Clinical Practice, edited by Jeffrey Samet and himself. He thinks that a journal on EIBI should be an aim of INEBRIA but using their journal for a while could be a path to get some sort of journal. Their journal could incorporate INEBRIA but not exclusively.

9. Any other business

No other business is mentioned

10. Date and time of next meeting

Not agreed exactly but it is established that the CC will meet at least every three months.